

## AUTOMATIC PAYMENTS

Price Electric is pleased to offer Auto-Pay via checking/savings account or credit/debit card to our members.

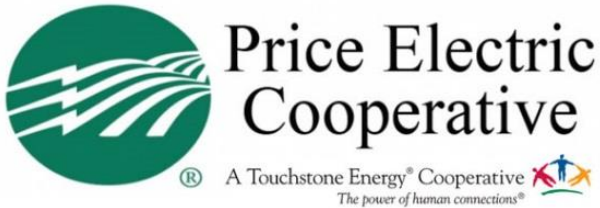
To automatically pay your electric bill each month using a checking account, credit or debit card (Price Electric proudly accepts Mastercard or Visa), please follow these steps:

- Visit the PEC website at [www.price-electric.com](http://www.price-electric.com).
- Once on the website, click the link titled **Pay Bill**.
- You will be required to create an account to set up Auto-Pay.
- Once in the secure SmartHub e-billing site, click on the **Pay My Bill** link in the *Quick Links* box on the left hand side of the screen. In the next screen (*Billing & Payments*) select **Auto Pay Accounts** in the box on the left hand side of the screen.
- In the Auto Pay Accounts screen, select **Sign Up For Auto Pay** under the Actions heading in the right hand column.
- Select whether you wish to use a Credit/Debit Card or Checking Account in the dropdown menu.
- Follow the prompts to enter your payment information and click **Submit**.

For the protection of your financial information, PEC can only accept credit/debit card information for automatic payments via the secure website.

Additional information regarding Automatic Payments:

- There are also forms available from the PEC office for Checking/Savings Account Auto-Payments.
- Automatic payments will be withdrawn on the 20<sup>th</sup> of every month.
- No receipt will be sent; proof of payment will appear on your banking or credit card statements.
- If you change cards or have an updated expiration date on your card, be sure to let Price Electric know.



## Payment Options

Price Electric Cooperative offers several convenient options for paying your bill:

- **Visit us at our office**  
Business hours are 7:30 AM-4:00 PM, Monday through Friday. Our staff will be happy to process your payment at our front counter.
- **Pay By Phone**  
To pay by phone, call 1-888-222-2135. This is an automated pay-by-phone system. If it is your first time calling the number you will need to set up a personal PIN number. You will also need to know the last four digits of the Social Security Number listed on your account with Price Electric. You can pay by check, credit card or debit card. PEC proudly accepts Visa and Mastercard.
- **Online Payment**  
Price Electric is proud to offer online payments via SmartHub. Click on the Pay Bill link on the Price Electric website ([www.price-electric.com](http://www.price-electric.com)) to access your online payment account. The first time you log into the site you will need to register with SmartHub and create your username and password. Each month after that, all you need to do is sign into SmartHub to pay your most recent bill online.
- **Mail your payment**  
You may mail your payment in via personal check or money order. All payments should be mailed to Price Electric Cooperative, PO Box 110, Phillips, WI 54555-0110.
- **Drop Box**  
There is a secure drop box near the front door of the PEC office at 508 North Lake Avenue in Phillips. The drop box can be used at your convenience, 24 hours per day.
- **Automatic Payment**  
Sign up for Auto-Pay by submitting an *Automatic Payment Authorization Form* to the PEC office (for checking or savings accounts) or by logging into your E-Bill online account on [www.price-electric.com](http://www.price-electric.com) (for credit/debit card or checking accounts). The payment will be withdrawn on the 20<sup>th</sup> of every month. No receipt will be sent; proof of payment will appear on your banking or credit card statements.